



# Rutherford County Preconstruction Meeting Checklist



## Contractor Information

Meeting Date \_\_\_\_\_

Site Name \_\_\_\_\_

Contractor \_\_\_\_\_

Contractor Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

Site Inspector (Twice Weekly) \_\_\_\_\_

Phone Number \_\_\_\_\_

Design Engineer \_\_\_\_\_

Paving Subcontractor \_\_\_\_\_

Phone Number \_\_\_\_\_

## Checklist Questions

Has Land Disturbance Permit been issued? Yes or No Permit # \_\_\_\_\_

Do we have a copy of Notice of Coverage? Yes or No Permit # \_\_\_\_\_

Does site discharge into impaired stream? Yes or No

Contractor aware of twice weekly site inspection requirement? Yes or No

Contractor aware of monthly / quarterly quality assurance inspection? Yes or No

Contractor aware of all water quality BMP requirements? Yes or No

## Comments

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